



PARKS MONTHLY MEETING MINUTES

June 10, 2020

Attendees:

Matthew Weyer
Mike Steffe
Natalie Howard
Jill Schipp
Tom Lueken

Chris James

The meeting started at 4:30 pm. The board read over the minutes from the May 13 meeting. Mike made a motion to approve, Jill seconded, all in favor. Reviewed finances from the May 13 meeting. Matt made a motion to approve, Mike seconded, all in favor.

COVID-19 items

Mike handed out the updated park lease list. Liniment League will start after July 6. The 3 up 3 down tourney for June has been cancelled. Will decide if they will play in July. Girls softball league will not do the field work or concessions for any tournaments. Trish Gress said she would do field work but not concessions. We will need to check supplies in order for her to do field work and would need to hire someone to be there and on call to help with the tourney.

Tom stated that no one appreciates/respects the bathrooms at the parks. He said there are signs posted. It takes one person 3 hours a day to clean the restrooms and sanitize them. Tom said they have been cleaning them twice a week for the past two months. There is not enough manpower to get everything done. Tom said that Ken Sicard said to tell him how many hours it would take to clean, etc. and he would look into hiring someone just for this. There is money from the CARES Act to hire someone to clean. Chris James stated that he has been in touch with Restoration One out of Evansville to hire for cleaning. For one day of cleaning it would cost \$1500. We feel it would be more beneficial to just hire someone for this job. The council, Chris, and Tammy will work on a solution.

Chris James stated that the cleaner came in, shoe coverings for cleaning are also in and coveralls have been ordered. He has a box of masks for employees to use. He also recommends that the same vehicle be used for cleaning only. One park truck will be used to transport items to and from parks. This way any germs, etc. are limited to one vehicle only.



PARKS MONTHLY MEETING MINUTES

{As a follow-up, at the June town council meeting, the council decided to accept a quote from Cleaning Concepts from Holland to clean each of the restrooms that are open on a daily basis as well as the shelter houses. The estimated cost for the cleaning service through the end of the anticipated park schedule will be around \$7500.}

Cancelled/Adjusted Events

- All July Tournaments cancelled
- Folkfest cancelled
- Girls Softball league - Mike suggested refunding their money. Rage will get \$125 back and Girls Softball league will get \$385.
- Boys Little League is cancelled. We recommend refunding their money too. Total will be \$690.
- Forest Park Youth Soccer played for about a month. We will offer them ½ of their payment back.
- Heimatfest cancelled
- Not sure what is going on with SP&F Football
- YMCA league plans to start soon.
- Unsure if Rosenvolk will take place in October. Have not been contacted by them.
- As of June 6, all ballfields are open for use. An email went out June 6 stating this. Playgrounds should be open soon. We will know more after the Governor's address on June 11. Dr. Box did state that is up to parents disclosure. Matt made a motion to follow the state guidelines as far as opening locations. Everything is open except for the playgrounds and water fountains.
- Chris James is going to advertise a job for a cleaning employee only. This includes cleaning restrooms and shelter houses.
- Summer Program has been cancelled.

Old Town Lake

Tom and Matt went through a final walk through and a few things still need to be completed. The dam needs to be repaved due to ruts. We are pushing to have this completed within the next two weeks. The electric department needs to put up one more light pole. They are hauling dirt on June 11 to get grass seeded. The dam also needs to be mowed, they are working on all other mowing. Matt says it will be open by the end of June.

Jill called the DNR about doing a fishing event. They informed her that Sept. 26 is a free fishing day. Rachel Hinson asked if she and Karl could do the 5K race to raise money for the track team since the Heimatfest race was canceled. Rachel Waninger asked about doing a yoga day.

We did get a \$50,000 grant from the Community Foundation. We got the first check this week of \$20,000, will get \$18,000 in 2021 and \$12,000 in 2022. Matt would like to use this money for the restroom facility at the OTL. We have a bid for \$75,000 for the restroom. We would like to target \$50-



PARKS MONTHLY MEETING MINUTES

60K for this. Other ideas would be a fishing pier and a kayak launch. Matt is going to look at the drawings for the restroom to see what we can take out so we can afford it.

We received the last check from Masterbrand for the shelter house. We need to do a media release to acknowledge those who gave us grants and money. We need to get fundraising letters out. We will schedule a special meeting for Thursday, June 18 to discuss our finances.

Jill suggested that we need some kind of signage recognizing our donors. We have talked about a plaque for one of the buildings, also a temp sign from Hank's sign. We also had two people donate money for park benches.

We have all money from DNR but have not paid retainage to the contractor yet, so OTL is not officially open yet.

Season Employees

Tom stated the Brian Mullis is doing well. He went on a tour of the facilities. He is doing a great job mowing. He is getting a system down and does a nice job. Terry is inactive. We are not looking to hire a high school student as we need a cleaner.

5th street projects

Nothing new on security access. The ditch next to the football field has washed out. Tom is going to get some dirt down there and reconstruct the ditch. It is by the electrical panel.

Put total vegetation on the baseball/softball fields. They are dry but not growing up. They look good.

Water hammer is not fixed but will be repaired when it is hooked back up.

Football building - Sharon has the original agreement from Dean. It's not signed but should not an issue to build a building up there.

18th Street Park

Basketball court still needs resurfacing. We have not received a quote from Ronnie Drew yet. He will come take a look soon but we also have a call into a guy working at Arby's about doing it.

The stump grinder is gone right now but Tom will call to get it and hopes to remove the stumps within the next week. The new trees are growing well.

An area at 18th street parking lost has been patched. But the parking lot needs to have an overlay on it within the next 5 years. Every town park has a 5 year plan.



PARKS MONTHLY MEETING MINUTES

Matt made a motion to close the meeting, Mike seconded, all in favor.

Meeting adjourned at 5:30 pm.

Natalie Howard

Minutes submitted on 12 June 2020

Natalie Howard