



PARKS MONTHLY MEETING MINUTES

March 9, 2022

Attendees

Mike Steffe
Matthew Weyer
Jill Schipp
Natalie Howard
Tom Lueken

Tammy Miller
Sharon Bohenkemper
Scott Berger

Annual League Leases

Scott Berger with the Forest Park Youth Soccer organization was here to provide documents for us. They got new insurance that will change on 4/7/2022. Scott needs us to fill out start and end dates; March 1st through with Kiwanis ends. If something big comes up Scott will let us know. Flags on the field can be removed. Mike stated that along the access road they had mentioned planted trees but they have killed that idea for now. Maybe relook at projects before this year is over. Seasonal guy starts coming April 1 cleaning, etc. Grass is looking good.

Old Business

The February meeting minutes were reviewed. Jill made a motion to approve the minutes, Mike seconded. All were in favor.

The financial information was reviewed by Tammy. She reviewed the various funds. Fund 204 is our main fund. Sources are income. The budget is the same as appropriation. Summary of funds projected out includes our tax money in June and December. Typically, if we don't ask for money by August then it's too late to spend it by the end of the year.

We can use Fund 217 for anything it just has to be reappropriated.

2022 projects

Old Town Lake Restroom Building



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An RFP is being issued for the Old Town Lake Restroom Building due in 2 weeks. Per the direction of Sharon Bohenkemper, a payment and performance bond is required and will be added to the RFP requirements. Construction is anticipated to be between May and August of this year; however, a schedule must be submitted with the bid and will be dictated by material availability. A building permit is required for this project, but the fee will be waived.

The town is responsible to perform subgrading, underground excavating for MEP utilities, utility hook-ups, and all electrical work.

Park News

5th Street Park

Practices start after spring break. Tom sprayed the weeds. Matt mentioned having Tenbarghe doing some kind of dragging training but not sure if that is feasible. Did Jeff Durlauf send anything on door locks? He is getting keys tomorrow.

The fence cap has been bought. The link Mike gave Tom said free shipping but it was not. They went with Sherer and he got it in and Tom picked it up today. No shipping costs.

Matt said the scoreboard is coming May 5th. It is paid for. AEDs are at 18th street and there is one permanently in the score building at 5th street.

Jill is checking into tree pricing. But now soccer is not sure they want them. We could plant around the park by the fields and OTL. Jill is checking with Jenkins and Colonial for pricing on trees.

18th Street Park

Matt met with Kennedy Staton. She is going to fundraise for her portion of sundial.

The chalkboard is going down.

Old Town Lake

Eagle Scout request - Nora Welp wants to do a permanent story time of about 16 stations around old town lake. We want to maintain the serenity of the OTL. This may be more useful at 18th street park where it is close to the library.

The flagpole and light for the flagpole look good at OTL. Plaque not complete yet.

Miles Welp is getting close to finishing his sign.



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Kayak launch is in. It is the same thing they have at Lincoln.

Other News

Tom will go ahead and see if we can look into getting a new Kubota. Mike made a motion for Tom to seek bids for an ATV. Matt seconded. All were in favor.

Sharon reminded us that we have a food truck ordinance and we have 0 applications for it. When Rosenvolk comes for their permission, we need to let them know that we now require food truck permits. Folk Fest is a town sponsored event so they go through Chris James.

A special meeting will be held on March 25, 2022 at 1 pm at the Town Hall to open bids.

Mike made a motion to adjourn the meeting. Natalie seconded. All were in favor.

Meeting adjourned at 5:53 pm.

Next meeting is March 25, 2022 at 1:00 pm. The next regularly-scheduled meeting is Wednesday April 13, 2022 at 4:30 pm.

Minutes submitted on 13 March 2022
Natalie Howard

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