



PARKS MONTHLY MEETING MINUTES

February 9, 2022

Attendees

Mike Steffe
Matthew Weyer
Jill Schipp
Natalie Howard
Tom Lueken

Jeff Durlauf – Boys Little League
Brent and Mallory Wendholt– Boys Little League
Jeff Warren – Girls Softball
Laura Reckelhoff– Girls Softball
Kevin Luebeheusen – Horseshoe League
Ben Messmer – Horseshoe League

Annual League Lease Meeting

Mike passed out responsibility sheets to each team president. Mike noted that the Park Dept pays for all the water, and gets sprinklers working and all the lights.

It was determined to charge \$4.00 per player for the boys and girls leagues.

Boys don't have a push mower at 5th street they can do the push mowing. The Grasshopper mower has turf tires. If we are mowing the girls fields we probably use that one since it's a Z-turn and wheel. It won't scuff. Jeff Durlauf said they can mow during tourney time, but if the park dept is available to help if needed that would be nice. They are hoping to get weighted-edged tarps. Tom will see about getting buckets from Fleig's to use for weights to hold tarps in place. Jeff Warren said he got some buckets from the mill. Pinning the tarps down is not acceptable due to the fact that the pins get lost in the grass and the mower can be damaged. Park takes care of anything structural, so we ask them to let us know if you see anything that needs attention.

Jeff Durlauf is concerned about other people taking balls. They bought 32 cases last year and now have 2. He feels we need to do something about locking the doors. We have talked to Doug Fischer about this. Mike asked Jeff D to share information with us and we can look at it just for the storage room. We will look into the lock situation.

The minor league field has no fence cap. Slight safety concerns as the kids are going up and over the fence. Ribbed harbor wasps but the new that zip ties down are more difficult for wasps to get in.



PARKS MONTHLY MEETING MINUTES

We all invested a lot of money into the fields and want to make sure we take care of them.

Laura asked what do we want them to do to maintain the field. When the field has water on them, the shop-vac works best to remove water. They graded the field it to where the water is draining away from the field. Mike is going to reach out to Tenbarge to see if they provide any recommendations or training to the leagues on field maintenance.

It was noted that everything in the concession stand belongs to the leagues.

The issue with the boys league is the parking in the back. After the tourney, the gate has to be open but during the tournaments, it needs to stay locked as it is very dangerous with kids running around.

Matt mentioned that Möbel made a donation and we are upgrading the scoreboard. It is going to be the same size but with LED and a new controller.

Mike asked team presidents to inform us of anything that they see that needs attention.

Tom made them aware that come tourney time they will be bothered by ground hornets - they don't sting but kids are scared of them. Especially on minor league boys' field.

Laura said she wants to upgrade dugouts. Mike said that we have had a lot of discussions on the grass in the outfield.

Matt mentioned that we have also talked about the old concession building behind home plate needing some TLC. We have talked to Stan Ruhe about it.

Tom reminded coaches to tell whoever is in charge that when the kids leave the dugouts they should be clean.

Old Business

We reviewed the meeting minutes; Matt made a motion to approve; Mike seconded. All were in favor. We reviewed the finances, Matt asked Tammy to explain it to us. She will come to the March meeting and explain it to us. In the March meeting, we can get more in-depth with our finances. Mike made a motion to approve finances, Jill second. All in favor.

Matt said we got the remaining money from the, we should have the full \$50,000 from the Dubois County Community Foundation.

Election of board officers commenced for 2022 and were confirmed as followed: President – Matthew Weyer, Vice President – Jill Schipp, Secretary – Natalie Howard, Mike Steffe – Board Member.



PARKS MONTHLY MEETING MINUTES

2022 projects

Jill will be looking into tree costs for the MBCI tree planting effort.

Tom said they have cut all the trees at 18th street down that were marked. Ken Sicard has mentioned that the trees are coming down due to safety issues. Jill walked OTL the other day and there are only about 2 that are left to cut down. One is hanging over the trail. It's too high to get right now.

Scoreboard for Art Ruhe Field has been ordered. \$4,518.05, it's a little higher than the previous quote because of the desired White LEDs and other factors. If we do other fields we may have to budget more. Mike suggested that we need to trim the tree back.

Tom and Todd checked out the type of controller and scoreboard we currently have. The new model is a different controller, and the old model will not work with the new scoreboard. However, we can use an old controller as a backup for other fields. Matt suggested that we get a new sign to install atop the new scoreboard on Art Ruhe Field.

Sundial Project at 18th Street Park – Kennedy Staton: The board denied her request for direct funding of the project. As noted previously, we work with them and can provide commodity materials if they are available. This project was not part of the master plan. Kennedy has decided to raise funds from the public so she can continue her efforts on the project.

Old Town Lake sign installation – Miles Welp is proceeding with the work.

Other News

Mike told Katherine with Rosenvolk that we needed her lease. They are looking at doing the October event at League Stadium.

Tom ordered pickleball nets (2 movable/durable nets).

Tom asked if we know anything about defibrillators AED that we have? We have 4 - one in girls and boys concession stands at 5th street. We need one at 18th street and maybe in the soccer concession at 5th street. Matt will follow-up with Chris.

Mike followed up with Chris James about the chalkboard and he never responded. So we are going to take it down.



PARKS MONTHLY MEETING MINUTES

We need to talk to Chris James about summer rec hires. Does he have anyone hired? Park board was supposed to pay for 1 and the town was to pay the other.

Matt made a motion to adjourn, Natalie seconded. All in favor. Meeting adjourned at 5:48 pm

Next meeting is March 9, 2022 at 4:30 pm.

Minutes submitted on 9 March 2022

Natalie Howard

Natalie Howard

Lease rate= \$4 per player

PARK DEPARTMENT EXPENSES/DUTIES

- Electric
- Water
- Sprinklers
- Trash removal
- Lights
- Out Field mowing
- Drag dirt infields on gamedays
- Structural field maintenance (fences, bleachers, benches....)
- Playground maintenance
- Tree care/leaf removal
- Clean and stock bathrooms
- Manage schedule for tourney/shelterhouses/other events

FGS/FPYS (leagues)

- General Field maintenance- hand dragging, raking, filing holes on batters boxes and pitching mounds.
- Mowing grass infield on Art Ruhe field
- Concession stand equipment (fridges, freezers, slushie machine.....)
- Bases, chalk, diamond dry, rakes, bats, balls....
- Sponsor Signs
- Safety nets put up and take down
- Manage sign ups, league play schedules
- Determine rain outs and reschedules as needed
- Submit tourney requests in advance
- Submit lease payment, schedule and proof of insurance

Feb 9 at 4:30 Park board meeting- bring any requests for improvements